

Onboarding

University of Lodz
Dormitory X- OLIMP



Kierownik i recepcja



The manager of University of Lodz Dormitory X is Renata Baraniak.

Contact details:

Email: renata.baraniak@uni.lodz.pl

Phone: +48 (42) 66 55 441

Office hours (Mon-Fri): 7:30 AM – 3:30 PM

Reception Desk – Contact Details

Email: recepcja10ds@uni.lodz.pl

Phone: +48 533 520 387

THE RECEPTION DESK OPERATES 24/7!

Residents' Council and University Campus Council



The responsibilities of a Dormitory Residents' Council include representing the interests of all residents of a given dormitory, particularly by initiating and reviewing draft decisions of the University authorities regarding matters related to the dormitory and students' welfare.

Dormitory X Residents' Council – contact: email: leon.kuc@edu.uni.lodz.pl

University Campus Council

The **University Campus Council (ROA)** represents the interests of all residents living in the University of Lodz dormitories. The Council consists of representatives of all Dormitory Residents' Councils. [\[roa.uni.lodz.pl\]](http://roa.uni.lodz.pl)

Would you like to learn more about the University's Campus Council? Check the links below:

[Website](#)

[Instagram](#)

Contact: Email: roa@uni.lodz.pl

Detailed information regarding the competencies of both the Residents' Council and the University Campus Council can be found in the [Regulations of the University of Lodz Student Government](#).

Laundry Rooms and Drying Facilities



Three laundry rooms are available on: Ground floor, 2nd floor, 3rd floor

Laundry services are available 24 hours a day and cost PLN 8 per wash cycle.

The laundry room and dryer facilities are located on the left-hand side when entering from the main staircase, near the kitchen. Keys to the dryer lockers are available at the reception desk. An electric dryer is available in the ground-floor laundry room on a first come, first served basis.

The laundry rooms and dryer facilities are located on the right-hand side when entering from the main staircase.

Laundry rooms can be reserved using the online booking form (Forms). Keys to the dryer lockers can be obtained from the reception desk.

Each dryer may be used for a maximum of 24 hours at a time.

As the corridors also serve as fire escape routes, please DO NOT LEAVE drying racks with laundry in the hallways. Otherwise, they may be removed by the dormitory staff!

Kitchen and Waste Disposal Chutes



Shared kitchenettes are available on every floor.

To avoid burnt cookware and, in extreme situations, activation of the fire alarm system and intervention by the fire department, please do not leave food unattended while cooking.

As this is a shared space, we kindly ask all residents to keep the kitchen clean and tidy, especially after cooking.

Any malfunction of induction cooktops or sinks should be reported immediately to the reception desk.

Kitchen bins are intended exclusively for BIO waste.

As the chutes are relatively narrow and prone to blockage, please do not dispose of oversized items such as pizza boxes. We also recommend using 30-litre garbage bags, which fit more easily into the chute system.

Visits by Non-Residents



Each resident, after obtaining the consent of their roommate(s), may host up to **two guests at a time** who are not residents of the dormitory. Guests may stay in the dormitory between **6:00 AM and 11:30 PM**. Before entering the dormitory, each guest must sign the guest register, providing: full name, personal details, room number of the host. Guests must also sign out before leaving.

Failure to comply with this requirement or exceeding visiting hours (remaining after 11:30 PM) will result in an extension-of-stay fee of PLN 10.80 being charged for each guest.

A second violation of visiting hours may result in a ban on receiving guests for one month. A third violation during the same academic year results in a guest ban valid until the end of that academic year.

If you wish a guest to stay overnight, you must: complete the appropriate form at reception, obtain your roommate's consent, pay an overnight stay fee of **PLN 10.80 per guest**. Payment can be made in cash or by card at the reception desk. Each resident is entitled to **three overnight guest stays per month**.

Organising Events



If you wish to organise a larger event in the dormitory (for example, a birthday party), **approval from the dormitory manager is required.**

A written request containing: names and surnames of organisers, room numbers, organisers' signatures, a declaration accepting responsibility for any damage caused by guests, must be submitted together with a guest list to the manager **no later than one day before the planned event.**

Quiet hours apply between 11:30 PM and 6:00 AM. An extension of the quiet hours exemption may be requested in the written application.

The dormitory manager may refuse permission to organise an event without providing a reason.

Dormitory Payments



Each resident must pay dormitory fees to their individual bank account **by the 26th day of every month.**

Your account number can be found in **USOS: For Everyone → FK Payments**

Late payments automatically generate statutory interest charges.

Outstanding payments for two full months result in mandatory eviction and loss of accommodation rights.

Residents who pay for several months in advance may be eligible for a discount.
Detailed information is available at reception

Responsibility for Dormitory Property



When checking in, each resident accepted responsibility for dormitory property. Within two days of moving in, residents must report any existing damage to the room, furnishings, sanitary facilities, or equipment.

Residents are financially responsible for damage to their room and its equipment, including: bed linen covers, blankets lost keys, damaged keys.

Balcony pigeon-protection nets are also considered part of the room equipment. Please take special care when using them.

Repairing a single damaged section of the protective net may cost up to PLN 100, and residents of the room may be charged jointly for the repair.

Opening windows on staircases without authorisation is strictly prohibited.

Reporting Maintenance Issues



Any faults related to: electrical installations, carpentry, plumbing, must be reported at reception by recording them in the maintenance issue logbook.

Submitting a maintenance request constitutes consent for authorised staff to enter the room or segment, including during residents' absence, until the issue has been resolved.

It is strictly prohibited to independently install, modify or repair electrical, water, network, television or radio installations, alter door locks, or duplicate keys.

Parcels and Mail



All parcels and letters are accepted by the reception desk. Reception may also accept cash-on-delivery shipments, provided the exact payment amount has been left at reception in advance.

After receiving a parcel or letter, reception staff will release it only after the recipient confirms collection by signing the delivery register.

Registered mail notices are left by the postal service.

Internet



Internet access is available through Ethernet connection or eduroam Wi-Fi network

To use a wired connection, connect your device with an RJ-45 Ethernet cable to the Ethernet socket available in every room.

The use of private routers connected to the dormitory network is strictly prohibited.

Any network-related issues should be reported to the network administrators: Email: ds10internet@gmail.com

Gym



A gym for residents is available in the basement of the dormitory.

The gym is open daily from 7:00 AM to 11:00 PM. Reservations must be made through the online Forms booking system.

Each resident may reserve the gym for a maximum of two hours per day.

Study Room and TV Room



A study room is available exclusively to residents. It is located behind the reception area, last door on the right.

Reservations must be made through the online Forms booking system.

The usage limit is three hours per day per resident.

A TV Room is also available behind the reception area, last door on the left.

The TV Room includes: table football, billiards, darts (darts available from reception), television, tables and chairs.

Reservations for the TV lounge are also made through the online Forms booking system.

Residents are strictly prohibited from granting access to the study room or TV lounge to non-residents without prior approval from the dormitory manager or reception desk.

Additional Information



If you do not have your own bed linen, you may use pillowcases, duvet covers, and sheets provided by the dormitory. Please inform reception during check-in if you wish to use this option.

The dormitory also offers board games and card games which may be borrowed from reception.

A municipal public library is also located in the dormitory building.

Ważne linki – kod QR



ROA – website



ROA –
Instagram



Regulations of the
University of Lodz
Student Government



Dormitory X
Reservation
System